

Established: January 9, 2023  
Revised or  
Reviewed:

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This administrative regulation will establish criteria and procedures with respect to expenses incurred for hospitality, honorariums, employee recognition, and meeting costs.

Board



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refreshments may be provided. The Board assumes no obligation to reimburse

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- 5.3.2 Costs for staff functions such as office social events, retirement parties, and holiday lunches, are not to be paid from Board funds nor School Generated Funds.

Board Policies

BA-4.10, Expenses and Reimbursements for Employees

[BA-5.1, Purchasing Procedures](#)

Administrative Regulations:

BA-4.10.1, Expenses and Reimbursements for Employees

[BA-5.1.1, Purchasing Procedures](#)

[BA-5.1.1D, Purchasing Procedures – Appendix D – Purchasing Cards](#)

Procedural Documents (Internal):

[Travel/Expense Reimbursement Form](#)

Legislation:

[Broader Public Sector Accountability Act](#)

[Education Act](#)